

Aeries Portal (ABI) Account Instructions

Parent Needs:

You can get the following information by going to the counselor's office in person, by calling 538-2310 ext. 2211 or by sending an emailing to pahouayang@ouhsd.net.

- E-mail Address—If you don't have one, you'll need to choose an email carrier and create one
- Permanent ID Number
- Verification Passcode (VPC)
- Home Telephone Number

(You'll find this information below)

Creating an Account:

1. Go to the Parent Portal website <http://parent.ouhsd.org> and click the "Create New Account" link. **** It is critical that the parent create a "parent" account, NOT a student account. Here are a few benefits:**

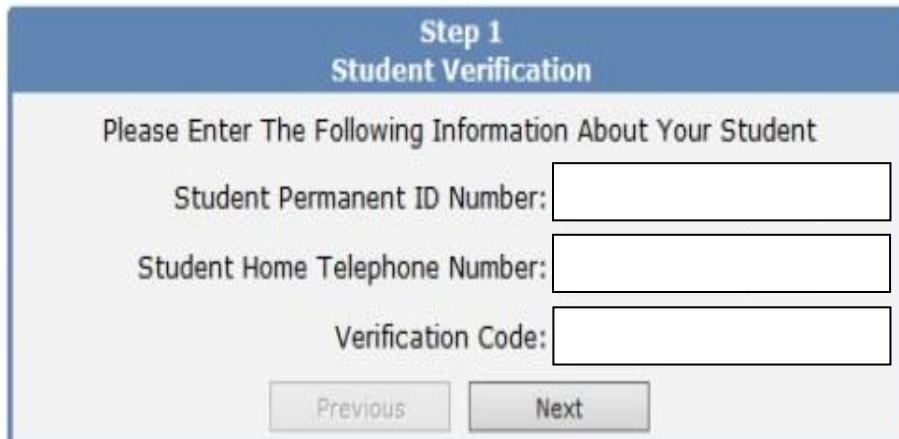
- a. The account is valid for all schools in the district, because it is ID based.
- b. Ability for parents who forget the password to request a new one.
- c. Less time spent on account maintenance.
- d. Choosing a parent account will link your email to an emergency contact listed.



2. You will be prompted for your e-mail address and password
3. Check your email, and click "**confirm email address**" in the email that was sent.
4. You will then need to copy and paste "email code" that was shown at the bottom of the email.
5. Then you'll need to log into your new account at <http://parent.ouhsd.org>.



6. Enter the Student Permanent ID Number, Home Telephone number and Verification code and follow the rest of the wizard.



If you have any questions/issues or need additional assistance with creating an account feel free to contact Pa Houa Yang in the counseling office.