Instruction

Independent Study

The Governing Board authorizes independent study as an optional alternative instructional strategy for students whose needs may be best met through study outside of the regular classroom setting. Independent study shall offer a means of individualizing the educational plan to serve students who desire a more challenging educational experience, whose health or other personal circumstances make classroom attendance difficult, who are unable to access course(s) due to scheduling problems, and/or who need to make up credits or fill gaps in their learning. As necessary to meet student needs, independent study may be offered for short- or long-term placements, on a full-time or part-time basis, and/or in conjunction with part- or full-time classroom study.

The Board shall hold a public hearing when considering the scope of its existing or prospective use of independent study as an instructional strategy, its purposes in authorizing independent study, and factors bearing specifically on the maximum realistic lengths of assignments and acceptable number of missed assignments for specific populations of students or adult education students. (Education Code 51747; 5 CCR 11701)

The Superintendent or designee may provide a variety of independent study opportunities, including, but not limited to, through a program or class within a comprehensive school, an alternative school or program of choice, a charter school, and an online course.

Student participation in independent study shall be voluntary and no student shall be required to participate. (Education Code 51747, 51749.5, 51749.6)

Independent study for each student shall be under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300. Students' independent study shall be coordinated, evaluated, and documented, as prescribed by law and reflected in the accompanying administrative regulation. (Education Code 51747.5)

General Independent Study Requirements

The Superintendent or designee may offer and approve independent study for an individual student upon determining that the student is prepared to meet the district's requirements for participation and is likely to succeed as well as or better than the student would in the regular classroom setting.

The minimum instructional minutes shall be the same for all students at each school including students participating in independent study, except as otherwise permitted by law. (Education Code 46100)

Because excessive leniency in the duration of independent study assignments may result in a student falling behind peers and increase the risk of dropping out of school, independent study assignments shall be completed no more than two weeks after assigned for all grade levels and types of programs. When necessary based on the specific circumstances of the student's approved program, the Superintendent or designee may allow for a longer period of time between the date an assignment is made and when it is due. However, in no event shall the due date of an assignment be extended beyond the termination date specified in the student's written agreement.
Independent Study (Cont.)

An evaluation shall be conducted to determine whether it is in a student's best interest to remain in independent study whenever the student fails to make satisfactory educational progress and/or misses three assignments. Satisfactory educational progress shall be determined based on all of the following indicators: (Education Code 51747)

1. The student's achievement and engagement in the independent study program, as indicated by the student's performance on applicable student-level measures of student achievement and engagement specified in Education Code 52060.

2. The completion of assignments, assessments, or other indicators that evidence that the student is working on assignments.

3. Learning of required concepts, as determined by the supervising teacher.

4. Progress towards successful completion of the course of study or individual course, as determined by the supervising teacher.

The Superintendent or designee shall ensure that students participating in independent study are provided with content aligned to grade level standards at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the district for graduation and approved by the University of California (UC) or the California State University (CSU) as creditable under the A-G admissions criteria. (Education Code 51747)

The Superintendent or designee shall ensure that all students participating in independent study for 15 school days or more receive the following throughout the school year: (Education Code 51747)

For students in grades 9-12, opportunities for at least weekly synchronous instruction

The Superintendent or designee shall ensure that procedures for tiered reengagement strategies are used for all students participating in an independent study program for 15 school days or more who are: (Education Code 51747)

1. Not generating attendance for more than ten percent of required minimum instructional time over four continuous weeks of the district's approved instructional calendar.

2. Not participating in synchronous instructional offerings pursuant to Education Code 51747.5 for more than 50 percent of the scheduled times of synchronous instruction in a school month as applicable by grade span.

3. In violation of their written agreement.
Tiered reengagement strategies procedures used in district independent study programs shall include local programs intended to address chronic absenteeism, as applicable, including but not limited to the following:  (Education Code 51747)

1. Verification of current contact information for each enrolled student.

2. Notification to parents/guardians of lack of participation within one school day of the recording of a nonattendance day or lack of participation.

3. A plan for outreach from the school to determine student needs, including connection with health and social services as necessary.

4. A clear standard for requiring a student-parent-educator conference to review a student's written agreement and reconsider the independent study program's impact on the student's achievement and well-being.

The Superintendent or designee shall, for students who participate in an independent study program for 15 school days or more, develop a plan to transition students whose families wish to return to in-person instruction from independent study expeditiously, and, in no case, later than five instructional days.  (Education Code 51747)

When any student enrolled in classroom-based instruction is participating in independent study due to necessary medical treatment or inpatient treatment for mental health or substance abuse under the care of appropriately licensed professionals, the student shall be exempt from the live interaction and/or synchronous instruction, tiered reengagement strategies, and transition back to in-person instruction requirements specified above. In such cases, evidence from appropriately licensed professionals, of the student's need to participate in independent study, shall be submitted to the Superintendent or designee.  (Education Code 51747)

The Superintendent or designee shall ensure that a written agreement exists for each participating student as prescribed by law.  (Education Code 51747, 51749.5)

Upon the request of the parent/guardian of a student, and before signing a written agreement as described below in the section "Master Agreement," the district shall conduct a telephone, videoconference, or in-person student-parent-educator conference or other meeting during which the student, parent/guardian, and, if requested by the parent/guardian an advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the student in independent study.  (Education Code 51747)

**Master Agreement**

A written agreement shall be developed and implemented for each student participating in independent study for three or more consecutive school days.  (Education Code 46300, 51747)

For student participation for 15 school days or more, a signed written agreement shall be obtained before the student begins independent study. For student participation of less than 15 school days, a signed written agreement shall be obtained within ten school days of the first day of the student's enrollment.  (Education Code 46300, 51747)
The agreement shall include general student data, including the student’s name, address, grade level, birth date, school of enrollment, and program placement.

The independent study agreement for each participating student also shall include, but is not limited to, all of the following: (Education Code 51747; 5 CCR 11700, 11702)

1. The manner, time, frequency, and place for submitting the student's assignments, reporting the student's academic progress, and communicating with a student's parent/guardian regarding the student's academic progress.

2. The objectives and methods of study for the student's work and the methods used to evaluate that work.

3. The specific resources that will be made available to the student, including materials and personnel, and access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work.

4. A statement of the Board's policy detailing the maximum length of time allowed between an assignment and its completion, the level of satisfactory educational progress, and the number of missed assignments which will trigger an evaluation of whether the student should be allowed to continue in independent study.

5. The duration of the independent study agreement, including the beginning and ending dates for the student's participation in independent study under the agreement, with a maximum of one school year.

6. A statement of the number of course credits or, for the elementary grades, other measures of academic accomplishment appropriate to the agreement, to be earned by the student upon completion.

7. A statement detailing the academic and other supports that will be provided to address the needs of students who are not performing at grade level, or need support in other areas, such as English learners, students with disabilities with an individualized education program or a Section 504 plan in order to be consistent with their program or plan, students in foster care or experiencing homelessness, and students requiring mental health supports.

8. A statement that independent study is an optional educational alternative in which no student may be required to participate.
Independent Study (Cont.)

9. In the case of a suspended or expelled student who is referred or assigned to any school, class, or program pursuant to Education Code 48915 or 48917, a statement that instruction may be provided through independent study only if the student is offered the alternative of classroom instruction.

10. Before the commencement of independent study projected to last for 15 school days or more, or within ten school days of the first day of enrollment for independent study for less than 15 school days, the agreement shall be signed and dated by the student, the student’s parent/guardian or caregiver if the student is under 18 years of age, the certificated employee responsible for the general supervision of independent study, and for students with disabilities, the certificated employee designated as having responsibility for the special education programming of the student.

Written agreements may be signed using an electronic signature that complies with state and federal standards, as determined by the California Department of Education (CDE). (Education Code 51747)

The parent/guardian's signature on the agreement shall constitute permission for the student to receive instruction through independent study.

Student-Parent-Educator Conferences

A student-parent-educator conference shall be held as appropriate including, but not limited to, as a reengagement strategy and/or, if requested by a parent/guardian, prior to enrollment or disenrollment from independent study. (Education Code 51745.5, 51747, 51749.5)

Records

The Superintendent or designee shall ensure that records are maintained for audit purposes.

These records shall include, but not be limited to: (Education Code 51748; 5 CCR 11703)

1. A copy of the Board policy, administrative regulation, and other procedures related to independent study.

2. A listing of the students, by grade level, program, and school, who have participated in independent study and the course credits attempted by and awarded to students in grades 9-12 and adult education.

3. A file of all agreements, with representative samples of each student's work products bearing the supervising teacher's signed or initialed and dated notations indicating that the teacher has personally evaluated the work or personally reviewed the evaluations made by another certificated teacher.
Independent Study (Cont.)

4. As appropriate to the program in which the students are participating, a daily or hourly attendance register that is separate from classroom attendance records, maintained on a current basis as time values of student work products judged by a certificated teacher, and reviewed by the supervising teacher if they are two different persons.

5. Appropriate documentation of compliance with the teacher-student ratios required by Education Code 51745.6 and 51749.5 (Education Code 51745.6 and 51749.5).

6. Appropriate documentation of compliance with the requirements pursuant to Education Code 51747.5 to ensure the coordination, evaluation, and supervision of the independent study of each student by a district employee who possesses a valid certification document pursuant to Education Code 44865 or an emergency credential pursuant to Education Code 44300 (Education Code 51747.5).

The district shall document each student’s participation in live interaction and synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program. A student who does not participate in scheduled live interaction or synchronous instruction shall be documented as non-participatory for that school day. (Education Code 51747.5)

The Superintendent or designee shall also maintain a written or computer-based record such as a grade book or summary document of student engagement, for each class, of all grades, assignments, and assessments for each student for independent study assignments. (Education Code 51747.5)

Signed written and supplemental agreements, assignment records, work samples, and attendance records may be maintained as an electronic file in accordance with Education Code 51747 and 51749.6, as applicable.

Program Evaluation

The Superintendent or designee shall annually report to the Board the number of district students participating in independent study, the average daily attendance generated for apportionment purposes, student performance as measured by standard indicators and in comparison to students in classroom-based instruction, and the number and proportion of independent study students who graduate or successfully complete independent study. Based on the program evaluation, the Board and Superintendent shall determine areas for program improvement as needed.

<table>
<thead>
<tr>
<th>State</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>5 CCR 11700-11705</td>
<td>Independent study</td>
</tr>
<tr>
<td>Ed. Code 17289</td>
<td>Exemption for facilities</td>
</tr>
<tr>
<td>Ed. Code 41020</td>
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<tr>
<td>Ed. Code 41422</td>
<td>Emergency conditions and apportionments</td>
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<td>Ed. Code 42238</td>
<td>Revenue limits</td>
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<tr>
<td>Ed. Code 42238.05</td>
<td>Local control funding formula; average daily attendance</td>
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</tbody>
</table>
Independent Study (Cont.)

Ed. Code 44865  Qualifications for independent study teachers
Ed. Code 46100  Length of school day
Ed. Code 46200-46208  Incentives for longer instructional day and year
Ed. Code 46300-46307.1  Methods of computing average daily attendance
Ed. Code 46390-46393  Emergency average daily attendance
Ed. Code 46600  Inter-district attendance computation
Ed. Code 47612-47612.1  Charter School Operation
Ed. Code 47612.5  Charter schools operations; general requirements
Ed. Code 48204  Residency requirements for school attendance
Ed. Code 48206.3  Home or hospital instruction; students with temporary disabilities
Ed. Code 48220  Classes of children exempted
Ed. Code 48340  Improvement of pupil attendance
Ed. Code 48915  Expulsion; particular circumstances
Ed. Code 48916.1  Educational program requirements for expelled students
Ed. Code 48917  Suspension of expulsion order
Ed. Code 49011  Student fees
Ed. Code 51225.3  High school graduation requirements
Ed. Code 51744-51749.6  Independent study
Ed. Code 52060  Local Control and Accountability Plan
Ed. Code 52523  Adult education as supplement to high school curriculum; criteria
Ed. Code 56026  Individual with exceptional needs
Ed. Code 58500-58512  Alternative schools and programs of choice
Fam. Code 6550-6552  Caregivers

Federal  Description
20 USC 6301  Highly qualified teachers
20 USC 6311  State plan

Adopted:  1/23/80
Amended:  7/3/91, 3/17/95, 1/16/02, 1/19/05, 9/5/07, 11/7/12, 3/21/18, 8/5/21, 5/18/22, 10/19/22
Instruction

Independent Study

Definitions

Live interaction means interaction between the student and classified or certificated staff, and may include peers, provided for the purpose of maintaining school connectedness, including, but not limited to, wellness checks, progress monitoring, provision of services, and instruction. This interaction may take place in-person, or in the form of Internet or telephonic communication. (Education Code 51745.5)

Student-parent-educator conference means a meeting involving, at a minimum, all parties who signed the student's written independent study agreement pursuant to Education Code 51747 or the written learning agreement pursuant to Education Code 51749.6. (Education Code 51745.5)

Synchronous instruction means classroom-style instruction or designated small group or one-on-one instruction delivered in-person, or in the form of Internet or telephonic communications, and involving live two-way communication between the teacher and student. Synchronous instruction shall be provided by a teacher or teachers of record for that student pursuant to Education Code 51747.5 or the certificated employee providing instruction for course-based independent study. (Education Code 51745.5)

Educational Opportunities

Educational opportunities offered through independent study may include, but are not limited to: (Education Code 51745)

1. Special assignments extending the content of regular courses of instruction
2. Individualized study in a particular area of interest or in a subject not currently available in the regular school curriculum
3. Continuing and special study during travel
4. Volunteer community service activities and leadership opportunities that support and strengthen student achievement
5. Individualized study for a student whose health, as determined by the student's parent/guardian, would be put at risk by in-person instruction or for a student who is unable to attend in-person instruction due to a quarantine due to exposure to, or infection with, COVID-19, pursuant to local or state public health guidance

In addition, when requested by a parent/guardian due to an emergency or illness, independent study may be used on a short-term basis to ensure that the student is able to maintain academic progress in the student's regular classes.

No course required for high school graduation shall be offered exclusively through independent study. (Education Code 51745)
Independent Study (Cont.)

Equivalency

The district's independent study option shall be substantially equivalent in quality and quantity to classroom instruction to enable participating students to complete the district's adopted course of study within the customary timeframe. Students in independent study shall have access to the same services and resources that are available to other students in the school and shall have equal rights and privileges. (5 CCR 11700, 11701.5)

Students participating in independent study shall have access to Internet connectivity and devices adequate to participate in the educational program and complete assigned work. (Education Code 51747)

The district shall not provide independent study students and their parents/guardians with funds or items of value that are not provided for other students and their parents/guardians. Providing access to Internet connectivity and district-owned devices adequate to participate in an independent study program and complete assigned work consistent with Education Code 51747, or to participate in an independent study course, as authorized by Education Code 51749.5, shall not be considered funds or other things of value. (Education Code 46300.6, 51747.3)

Eligibility for Independent Study

To participate in independent study, a student shall be enrolled in a district school. (Education Code 51748)

The Superintendent or designee may approve the participation of a student who demonstrates the motivation, commitment, organizational skills, and academic skills necessary to work independently provided that experienced certificated staff are available to effectively supervise students in independent study. The Superintendent or designee may also approve the participation of a student whose health would be put at risk by in-person instruction. A student whose academic performance is not at grade level may participate in independent study only if the program is able to provide appropriate support, such as supplemental instruction, tutoring, counseling, ongoing diagnostic assessments, and/or differentiated materials, to enable the student to be successful. For an elementary student, the Superintendent or designee may consider the parent/guardian's level of commitment to assist the student.

A student participating in independent study must be a resident of the county or an adjacent county. Full-time independent study shall not be available to students whose district residency status is based on their parent/guardian's employment within district boundaries pursuant to Education Code 48204. (Education Code 46300.2, 51747.3)

A student with disabilities, as defined in Education Code 56026, may participate in independent study if the student's individualized education program (IEP) specifically provides for such participation. If a parent/guardian of a student with disabilities requests independent study because the student's health would be put at risk by in-person instruction, the student's IEP team shall make an individualized determination as to whether the student can receive a free appropriate public education (FAPE) in an independent study placement. A student's inability to work independently, need for adult support, or need for special education or related services shall not preclude the IEP team from determining that the student can receive FAPE in an independent study placement. (Education Code 51745)
Independent Study (Cont.)

In addition, any student with disabilities who receives services from a nonpublic, nonsectarian school through a virtual program may be permitted to participate in independent study if the student's IEP team determines that FAPE can be provided to the student by means of the virtual program and other conditions of law are satisfied.

A temporarily disabled student shall not receive individual instruction pursuant to Education Code 48206.3 through independent study. (Education Code 51745)

Except for students participating in independent study due to an emergency as described in Education Code 41422 and 46392 and pregnant and parenting students who are the primary caregiver for their child(ren), no more than 10 percent of the students enrolled in a continuation high school or opportunity school or program shall be enrolled in independent study. (Education Code 51745)

Monitoring Student Progress

The independent study administrator and/or supervising teacher shall promptly and directly address any failure by the student to meet the terms of the student's written agreement. The following supportive strategies may be used:

1. A letter to the student and/or parent/guardian
2. A meeting between the student and the teacher and/or counselor
3. A meeting between the student and the independent study administrator, including the parent/guardian if appropriate
4. An increase in the amount of time the student works under direct supervision

When the student has failed to make satisfactory educational progress or missed the number of assignments specified in the written agreement as requiring an evaluation, the Superintendent or designee shall conduct an evaluation to determine whether independent study is in the student's best interest. This evaluation may result in termination of the independent study agreement and the student's return to the regular classroom program or other alternative program. (Education Code 51747, 51749.5; 5 CCR 11701)

A written record of the findings of any such evaluation shall be treated as a mandatory interim student record which shall be maintained for three years from the date of the evaluation, and if the student transfers to another public school in California, the record shall be forwarded to that school. (Education Code 51747, 51749.5)

Responsibilities of Independent Study Administrator

The responsibilities of the independent study administrator include, but are not limited to:

1. Recommending certificated staff to be assigned as independent study teachers at the required teacher-student ratios pursuant to Education Code 51745.6 and supervising staff assigned to independent study functions who are not regularly supervised by another administrator
Independent Study (Cont.)

2. Approving or denying the participation of students requesting independent study

3. Facilitating the completion of written independent study agreements

4. Ensuring a smooth transition for students into and out of the independent study mode of instruction

5. Approving all credits earned through independent study

6. Completing or coordinating the preparation of all records and reports required by law, Board policy, or administrative regulation

Assignment and Responsibilities of Independent Study Teachers

Each student's independent study shall be coordinated, evaluated, and carried out under the general supervision of a district employee who possesses a valid certification document pursuant to Education Code 44865 or emergency credential pursuant to Education Code 44300, registered as required by law, and who consents to the assignment. (Education Code 44865, 51747.5; 5 CCR 11700)

The ratio of student average daily attendance for independent study students age 18 years or younger to full-time equivalent certificated employees responsible for independent study shall not exceed the equivalent ratio for all other education programs in the district, unless a new higher or lower ratio for all other educational programs offered is negotiated in a collective bargaining agreement or the district enters into a memorandum of understanding that indicates an existing collective bargaining agreement contains an alternative ratio. (Education Code 51745.6)

The responsibilities of the supervising teacher shall include, but are not limited to:

1. Completing designated portions of the written independent study agreement and signing the agreement

2. Supervising and approving coursework and assignments

3. Maintaining records of student assignments showing the date the assignment is given and the date the assignment is due

4. Maintaining a daily or hourly attendance register in accordance with Item #4 in the section on "Records" in the accompanying Board policy

5. Providing direct instruction and counsel as necessary for individual student success

6. Regularly meeting with the student to discuss the student's progress

7. Determining the time value of assigned work or work products completed and submitted by the student
Independent Study (Cont.)

8. Assessing student work and assigning grades or other approved measures of achievement

9. Documenting each student’s participation in live interaction and/or synchronous instruction pursuant to Education Code 51747 on each school day, as applicable, in whole or in part, for which live interaction or synchronous instruction is provided as part of the independent study program.

The Superintendent or designee shall ensure that independent study teachers have access to professional development and support comparable to classroom-based teachers.

State Description
5 CCR 11700-11705 Independent study
Ed. Code 17289 Exemption for facilities
Ed. Code 41020 Requirement for annual audit
Ed. Code 41422 Emergency conditions and apportionments
Ed. Code 42238 Revenue limits
Ed. Code 42238.05 Local control funding formula; average daily attendance
Ed. Code 44865 Qualifications for independent study teachers
Ed. Code 46100 Length of school day
Ed. Code 46200-46208 Incentives for longer instructional day and year
Ed. Code 46300-46307.1 Methods of computing average daily attendance
Ed. Code 46390-46393 Emergency average daily attendance
Ed. Code 46600 Inter-district attendance computation
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Ed. Code 47612.5 Charter schools operations; general requirements
Ed. Code 48204 Residency requirements for school attendance
Ed. Code 48206.3 Home or hospital instruction; students with temporary disabilities
Ed. Code 48220 Classes of children exempted
Ed. Code 48340 Improvement of pupil attendance
Ed. Code 48915 Expulsion; particular circumstances
Ed. Code 48916.1 Educational program requirements for expelled students
Ed. Code 48917 Suspension of expulsion order
Ed. Code 49011 Student fees
Ed. Code 51225.3 High school graduation requirements
Ed. Code 51744-51749.6 Independent study
Ed. Code 52060 Local Control and Accountability Plan
Ed. Code 52523 Adult education as supplement to high school curriculum; criteria
Ed. Code 56026 Individual with exceptional needs
Ed. Code 58500-58512 Alternative schools and programs of choice
Fam. Code 6550-6552 Caregivers

Federal Description
20 USC 6301 Highly qualified teachers
20 USC 6311 State plan

Approved: 1/23/80
Amended: 3/3/04, 1/19/05, 9/5/07, 11/7/12, 3/21/18, 8/5/21, 5/18/22, 10/19/22
Independent Study Agreement
Oroville Union High School District

**Student Name:**

**Student I.D. #**

**Grade Level:**

**Address:**

**Age:**

**Birth Date:**

**City:**

**Zip Code:**

**Phone #:**

**School of Enrollment/Program Placement:**

**Cell Phone #:**

**Phone #:**

**Duration of Agreement:**

**Beginning Date:**

**Ending Date:**

**OBJECTIVES, METHODS OF STUDY, METHODS OF EVALUATION, AND RESOURCES:**
The student is to complete the subjects/courses listed below. Subject/course objectives reflect the curriculum adopted by the district’s governing board and are consistent with district standards, as outlined in the district’s subject/course descriptions. The specific objectives, methods of study, methods of evaluation, and resources for each assignment covered by this agreement will be described in the OUHSD Course/Subject Descriptions, which are part of this agreement. Any subsidiary agreement(s) are also part of agreement.

The curriculum, class objectives, activities, evaluation methods, and number of credits to be awarded are specific to each course and follow the guidelines of the Oroville Union High School District Curriculum Guides. Regular homework, major assignments, such as term papers, and tests taken will all be evaluated to determine the student’s grade.

Students will be loaned all books, materials, and a Chromebook required for the course work. Students can access the Internet and all digital resources via the school wireless network on any campus. All materials must be returned and reimbursement made for loss or damage before credit or diploma is issued.

Our goal is to help students reach a high school diploma (220 credits) for the comprehensive high schools and (180 credits) for alternative education in the same course of study required throughout the Oroville Union High School District.

**SUBJECTS/COURSES ENROLLED:**

<table>
<thead>
<tr>
<th>Subject/Courses</th>
<th>Course Value/Credits</th>
<th>Subject/Courses</th>
<th>Course</th>
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*Additional Classes: If the student satisfactorily completes all of the above subjects/courses before the ending date of the agreement, one or more subjects/courses may be added to the agreement if the agreement is re-signed and re-dated by the teacher and the student.*

**REPORTING:**
Students are required to report to their teacher as scheduled. At this scheduled appointment, students will submit all due assignments, review progress on each class with the teacher, and parents may be contacted via phone or email regarding the student’s progress if necessary.

Manner of Reporting: **In Person/Online** (circle one)  
Place: **CIS**

Frequency: **Weekly for One Hour**  
Day:  
Time:  

Continued
ASSIGNMENTS:
According to the district policy for grades nine through twelve, the maximum length of time allowed between the assignments and the date the assignment is due is TWO weeks unless a prior exception is made in accordance with the district policy. All assignments must be complete with a minimum of 60% accuracy as determined by the instructor. After two missed assignments for this agreement, an evaluation will be made to determine whether independent study is an appropriate strategy for this student.

VOLUNTARY STATEMENT:
Independent study is an optional educational alternative that students voluntarily select, including expelled students (Educational Code 48915 and/or students whose expulsion has been suspended (Education Code Section 48917). All students who have chosen independent study must have the continuing option of returning to the classroom. The Center for Independent Study is a voluntary program for sincere students who are motivated, self-disciplined, independent learners.

EQUITABLE PROVISION OF RESOURCES AND SERVICES:
The independent study option is to be substantially equivalent in quality to classroom instruction, and students who choose to engage in independent study are to have equality or rights and privileges with students in the regular school program.

All resources available on each campus are also available to CIS students. Students may see their counselor, use the library, enroll in classes not offered at C.I.S., such as Band or Career Technical Education classes, and participate in all school activities including sports, unless excluded by conditions of suspended expulsion. Students must maintain a 2.0 grade point average to participate in some of the school activities, or obtain a work permit.

SUPPORT SERVICES
Students in CIS have access to all OUHSD support services to assist students to regularly attend school and perform at grade level.

<table>
<thead>
<tr>
<th>Need/Concern</th>
<th>Support/Resources Provided</th>
<th>Responsible Person(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic</td>
<td>ex: Additional time &amp; meetings, tutoring,</td>
<td>CIS teacher, counselors, Para-Educators</td>
</tr>
<tr>
<td>English Language Development</td>
<td>ex: ELD classes and support strategies</td>
<td>ELD Coordinator</td>
</tr>
<tr>
<td>Exceptional Needs/504 Plan</td>
<td>ex: IEP meetings, additional time &amp; meetings with teacher, tutoring, Para-Educator support</td>
<td>CIS teacher, School Psychologists, Counselors</td>
</tr>
<tr>
<td>Foster/Homeless</td>
<td>ex: Assistance with basic needs, shelter, referrals to support programs</td>
<td>Counselors, Social Workers, District Foster/Homeless Admin</td>
</tr>
<tr>
<td>Social-Emotional/Mental Health</td>
<td>ex: counseling, check ins, ongoing MH/SE support</td>
<td>Social Workers, Counselors, outside counseling services</td>
</tr>
<tr>
<td>Other</td>
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</tbody>
</table>

SIGNATURES AND DATES:
Student: _________________________________ Date: __________________
Parent/Guardian/Caregiver: _______________________________ Date: __________________
Supervising Teacher: _______________________________ Date: __________________
Other Assisting Person(s): _______________________________ Date: __________________