In order to provide students with valuable instruction in the skills, attitudes and understandings necessary for successful employment, the Governing Board shall offer a program of work experience education. Students enrolled in this program shall receive guidance and supervision designed to ensure maximum educational benefit from placement in suitable work experience education courses.

(cf. 0420.3 - School-Based Student Motivation and Maintenance Program)

Work experience education shall include the part-time employment of students in jobs which are selected or approved as having educational value for the employed students and which are coordinated by school employees. (Education Code 51764)

Legal Reference:
EDUCATION CODE
46144 Minimum school day for vocational training and work experience program
46300 Method of computing ADA
48402 Enrollment in continuation education, minors not regularly employed
49110-49119 Permits to work
51760-51769.5 Work experience education
54720-54734 School-Based Pupil Motivation and Maintenance Program and Dropout Recovery Act
LABOR CODE
3070-3099 Apprenticeship
3200-6002 Workers’ compensation and insurance
CODE OF REGULATIONS, TITLE 5
10070-10075 Work experience education

Management Resources:
WEB SITES
CDE: www.cde.ca.gov

Adopted: 1/19/05 OROVILLE UNION HIGH SCHOOL DISTRICT
WORK EXPERIENCE EDUCATION

The Work Experience Education program will be run at Prospect High School only.

Criteria for Credit

Upon the satisfactory completion of a work experience education program, a student shall be granted credit in an amount not to exceed 40 semester credits, no more than 10 of which shall be awarded in any one semester, provided that the student satisfies all of the following requirements: (Education Code 51760.3)

1. At the time of enrollment, the student is at least 16 years of age or, if under the age of 16 years, fulfills one of the following criteria:
   a. The student is enrolled in grade 11 or higher.
   b. The Prospect High School principal certifies that the student is in need of immediate work experience education in order to pursue employment opportunities.
   c. The Prospect High School principal certifies that there is a probability that the student will no longer be enrolled as a full-time student without being provided the opportunity to enroll in a work experience education program.
   d. The student's individualized education program prescribes the type of training for which participation in a work experience education program is deemed appropriate.

   (cf. 6159 - Individualized Education Program)

2. During the course of the student's enrollment in the program, the student receives at least the equivalent of one instructional period per week of related classroom instruction or counseling by a certificated employee. The work experience instruction or counseling shall be offered in sessions scheduled intermittently throughout the semester.

3. The work experience education program meets all of the requirements of law.

Minimum Day

The minimum day for students enrolled in a work experience education program at Prospect Continuation High School shall be three periods totaling at least 180 minutes in duration, with the following exceptions:

1. A different schedule may be established for students who are enrolled in a continuation school or class pursuant to Education Code 48402 or who are participating in the School-Based Pupil Motivation and Maintenance Program. (Education Code 46144, 54729)

   (cf. 0420.3 - School-Based Student Motivation and Maintenance Program)
   (cf. 6184 - Continuation Education)
2. When a school's regularly scheduled period is greater than 60 minutes, the minimum day shall be one or more periods totaling at least 180 minutes in duration. (Education Code 46144)

**Work Experiences and Related Instruction**

The district shall enter into a formal training agreement with each employer to provide one or more of the following paid and unpaid types of on-the-job experiences: (5 CCR 10071)

1. Vocational work experience education which reinforces and extends vocational learning opportunities for students through a combination of related classroom instruction in work experience education and supervised paid employment in the occupation for which their vocational course in school prepares them

2. General work experience education which has as its purpose the application of basic skills of reading, writing and computation, and which enables students to acquire general and specific occupational skills through a combination of a supervised paid employment in any occupational field and related classroom instruction in work experience education

3. Non-paid exploratory work experience education which provides students opportunities to observe and sample systematically a variety of conditions of work for the purpose of ascertaining their interest and suitability for the occupation they are exploring

(cf. 6030 - Integrated Academic and Vocational Education)
(cf. 6178 - Vocational Education)

All laws or rules applicable to minors in employment relationships shall be applicable to students enrolled in work experience courses. (Education Code 51763)

A work permit may be issued to a minor between under the age of 18 and over the age of 14 who is regularly enrolled in a high school or community college or who has been assigned to a vocational course in a place of employment, and who will work part-time as a student enrolled in a work experience education course. (Education Code 49113)

(cf. 5113.2 - Work Permits)

**Responsibilities of Teacher-Coordinator**

The work experience teacher-coordinator shall conduct the related classroom instruction, prepare individual training plans, observe and consult with students, and make at least two on-site contacts per semester with each work station supervisor and at least one on-site contact during summer school to evaluate student performance. (5 CCR 10074)

Approved: 1/19/05

OROVILLE UNION HIGH SCHOOL DISTRICT