Instruction

International Exchange

The Governing Board recognizes that personal contact between students of different countries and cultures promotes global awareness and international understanding. To that end, the Board welcomes the enrollment of international exchange students and further encourages district students to take any opportunities that they may have to participate in such programs and study in another country.

With Board approval, a district school may establish a sister-school relationship with a school in another country.

International Student Exchange Programs

To enroll in a district school, an international exchange student must be participating in an exchange program registered with the California Attorney General's Office, designated by the U.S. Department of State and accepted for listing on the Council for Standards for International Educational Travel's Advisory List.

The Superintendent or designee will determine the number of international exchange students to be accepted at any district school during any school year. International exchange organizations shall contact a district school no later than July 1 (of the year they intend to enroll) to verify whether the school can accept their exchange student. International exchange students must be enrolled for the entire school year.

The district shall not incur any financial obligations when sending and/or receiving international exchange students. Program sponsors shall provide assurance of their responsibility for health/accident/liability insurance, the student's home placement, and the resolution of any related personal difficulties which may arise.

The Superintendent or designee shall establish district criteria for issuing regular diplomas or Certificates of Completion to international exchange students. The principal or designee shall refer to these criteria when assisting international exchange students in selecting classes and co-curricular activities based on the student's individual qualifications, needs and interests.

(cf. 5127 - Graduation Ceremonies and Activities)
(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.3 - Reciprocity of Academic Credit)

District staff shall provide relevant counseling to district students who wish to study in a foreign country. District credit for courses successfully completed in the foreign country shall be granted in accordance with Board policy and administrative regulation.

(cf. 6146.11 - Alternative Credits Toward Graduation)
International Exchange (Cont.)

Legal Reference:
EDUCATION CODE
35160 Authority of governing boards
35160.1 Broad authority of school districts
51225.5 Honorary diplomas; foreign exchange students
GOVERNMENT CODE
12620-12630 International Student Exchange Visitor Placement Organizations
CODE OF FEDERAL REGULATIONS, TITLE 22
62.25 Secondary school students, exchange visitor program
Management Resources:
WEB SITES
California Attorney General's Office: http://www.caag.state.ca.us
California Interscholastic Federation: http://www.cifstate.org
Council on Standards for International Educational Travel: http://www.csiet.org
U.S. Department of State, Bureau of Educational and Cultural Affairs: http://exchanges.state.gov
U.S. Immigration and Customs Enforcement: http://www.ice.gov

Adopted: 5/7/08
Amended: 11/5/14, 9/20/17
Instruction

International Exchange

Admission

All international exchange students shall meet state and district immunization requirements.

(cf. 5141.22 - Infectious Diseases)
(cf. 5141.31 - Immunizations)

Athletics

International exchange students shall be eligible for participation in interscholastic sports in accordance with state bylaws of the California Interscholastic Federation as well as applicable section bylaws.

(cf. 6145 - Extracurricular and Cocurricular Activities)
(cf. 6145.2 - Athletic Competition)

Diplomas Requirements for Seniors

International exchange students shall earn a high school diploma if they satisfactorily complete all district and state graduation requirements.

International exchange students who do not satisfactorily complete all district and state graduation requirements will receive a Certificate of Completion.

(cf. 6146.1 - High School Graduation Requirements)
(cf. 6146.11 - Alternative Credits Toward Graduation)
(cf. 6146.3 - Reciprocity of Academic Credit)

Prior to enrollment, the student’s counselor will review their transcript to determine if they are on track to earn a high school diploma. The counselor will explain the graduation requirements to the student and their host parent(s). A Diploma Requirements for International Exchange Students form will be completed to reflect whether the student will attempt to earn a diploma or Certificate of Completion.

If the student is attempting to earn a diploma but fails to meet the requirements, they will earn a Certificate of Completion. The school counselor will notify the student and host parent(s) of this change.

Students that earn a diploma or Certificate of Completion will be allowed to participate in the graduation ceremony.

Adopted: 5/7/08
Amended: 11/5/14
In order for senior international exchange students to be eligible to earn a high school diploma, they must meet the following district and state requirements:

**District Requirements**

**English**
Students shall complete 8 semesters of English.

**Mathematics**
Students shall complete at least 4 semesters of Mathematics. They must complete The equivalent of Algebra I/Math I.

**Science**
Students shall complete at least 4 semesters of science, which shall include two semesters of physical/earth and two semesters of life/biological.

**History/Social Science**
Students must complete 1 semester of Geography, 2 semester of World History, 2 semesters of U.S. History, 1 semester of U.S. Government and 1 semester of Economics.

**Health/Drivers Education**
Students shall complete one semester of Health/Drivers Education.

**Foreign Language or Visual & Performing Arts**
Students shall complete at least two semesters of a visual or performing arts course, a foreign language or American Sign Language.

**Physical Education**
Students shall complete at least 4 semesters of physical education.

**Career & Technical Education**
Students shall complete at least 2 semesters of Career & Technical Education.

**Electives**
Students shall complete at least 12 semesters of electives.

**State Requirements**

- Meet or exceed the state academic content standards for Algebra I / Math I.
- Pass the English Language Arts and Mathematics portions of the California High School Exit Exam.

**Certificate of Completion**

Seniors who do not meet the above district and state requirements shall receive a Certificate of Completion.

**Counselor Pre-Enrollment Transcript Review**

This student has met the following graduation requirements:

- [ ] English
- [ ] Math
- [ ] Science
- [ ] Social Science/History
- [ ] Health/Drivers Ed
- [ ] Foreign Language/VAPA
- [ ] Physical Education
- [ ] Career & Technical
- [ ] Electives
This student must complete the following graduation requirements to earn a diploma:

________________________________________________________________________

________________________________________________________________________

**Diploma Status**

☐ This student’s goal is to earn a diploma by completing the district and state requirements.

☐ This student’s goal is to earn a Certificate of Completion.

For students attempting to earn a diploma, their progress will be monitored. If it is determined that the student will be unable to earn a diploma, their counselor will notify the student and their host parent(s) that the student will receive a Certificate of Completion.

**Student Acknowledgements and Signatures**

- I understand that I must complete all district and state graduation requirements to earn a diploma.

- I understand that I will receive a Certificate of Completion if I do not meet all district and state requirements.

Student’s Signature: ___________________________ Date: ________________

Host Parent’s Signature: ___________________________ Date: ________________

Counselor’s Signature: ___________________________ Date: ________________

Principal’s Signature: ___________________________ Date: ________________

**Grade Monitoring**

<table>
<thead>
<tr>
<th>1st Semester</th>
<th>2nd Semester</th>
</tr>
</thead>
<tbody>
<tr>
<td>☐ ☐</td>
<td>This student is on track to earn a diploma.</td>
</tr>
<tr>
<td>☐ ☐</td>
<td>This student is no longer on track to earn a diploma. They will receive a Certificate of Completion. The student and their host parent(s) have been notified.</td>
</tr>
</tbody>
</table>

Comments: ________________________________________

________________________________________________________________________

Counselor’s Signature: ___________________________ Date: ________________

Principal’s Signature: ___________________________ Date: ________________